


















# Vertilift...

Excellence in motion



## Vertilift Desk Installation Guide

## CAUTION / INFORMATION

	Make sure no obstacles are in the desk's path. Make sure the desktop is not touching any walls. Make sure all cords are appropriate length to accommodate the change in height.			<b>WARNING</b>  Pinch Point Keep hands and fingers clear.
	Keep children away from electric height-adjustable desks, control units and handsets. There is a risk of injury and electric shock.			
	Keep all electrical components away from liquids.			
	Do not sit or stand on the desk frame. Do not crawl or lie under the desk frame.			
	Do not place any objects taller than 20" underneath the desk.			
	Do not open any of the components - the Legs, Control Box, or Switch. There is a danger of electric shock.			
	This product is designed with a duty cycle of 10% (2 min. on, 18 min. off).			
	In the event of a power outage or if the power cord is unplugged, a manual reset may be necessary - see USE section.			

## USE / LIABILITY

This height adjustable desk has electric motors and is designed for use in dry work areas only.

The desk height is adjustable so that it can be positioned at the most ergonomically suitable height.

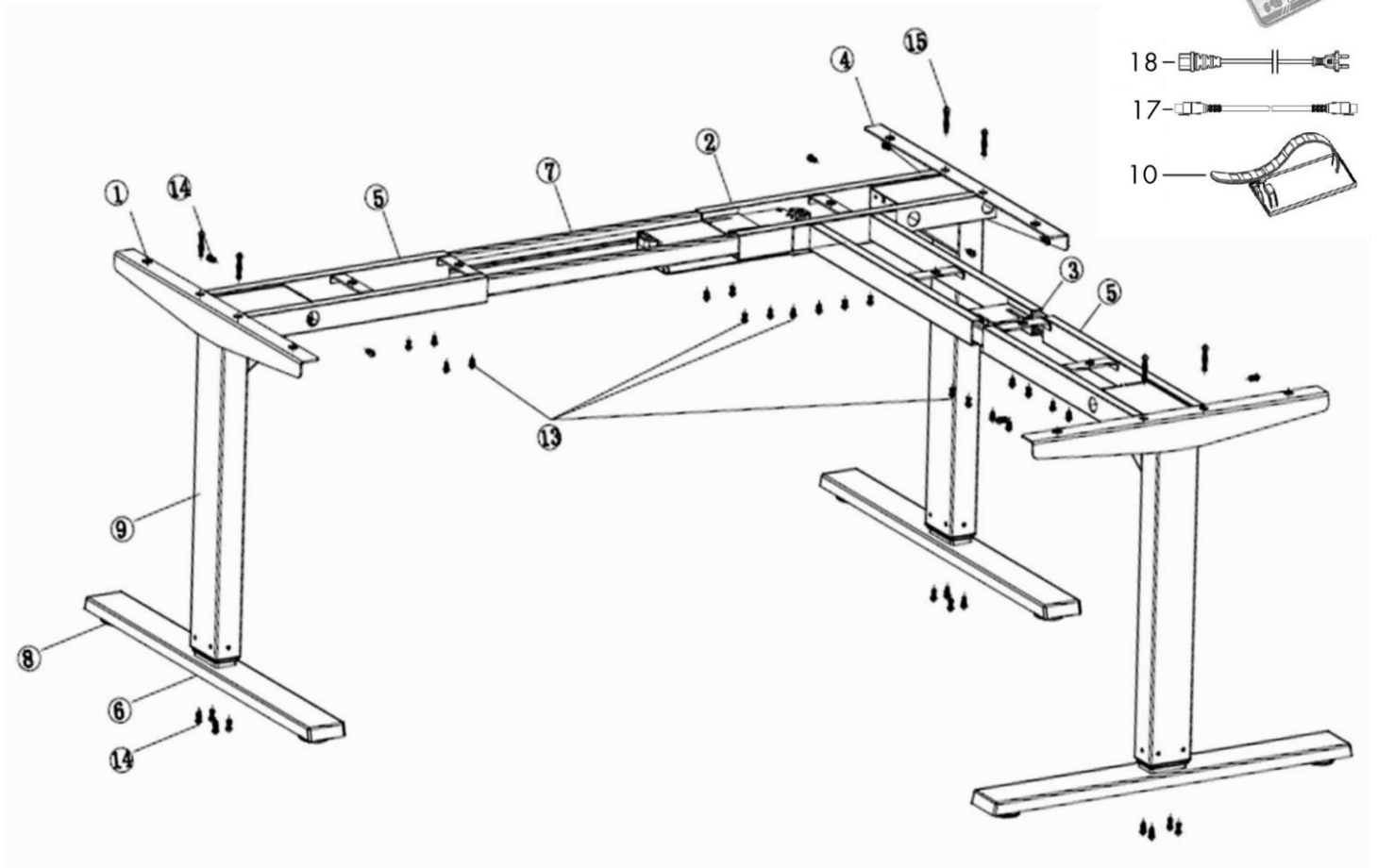
Any other use is at user's risk.

Under no circumstances does the manufacturer accept warranty claims or liability claims for damages caused from improper use or handling of the desk frame.

IMPORTANT:  
Please read this manual carefully.  
If this desk is sold, please provide this manual to the buyer.

# COMPONENTS DIAGRAM

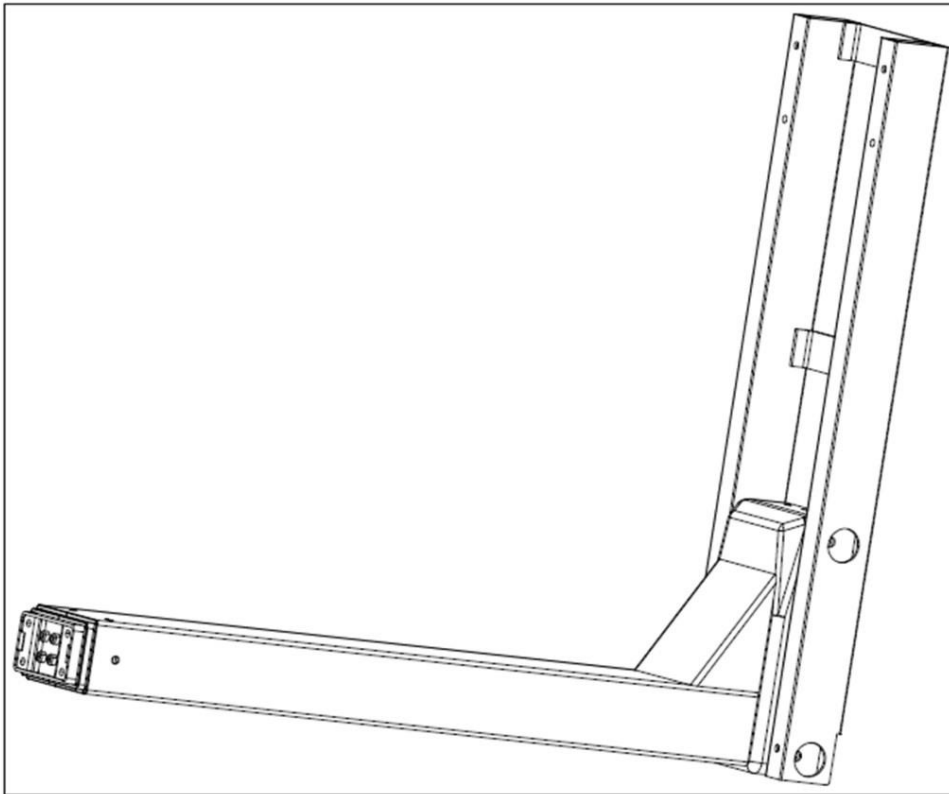
Part List:



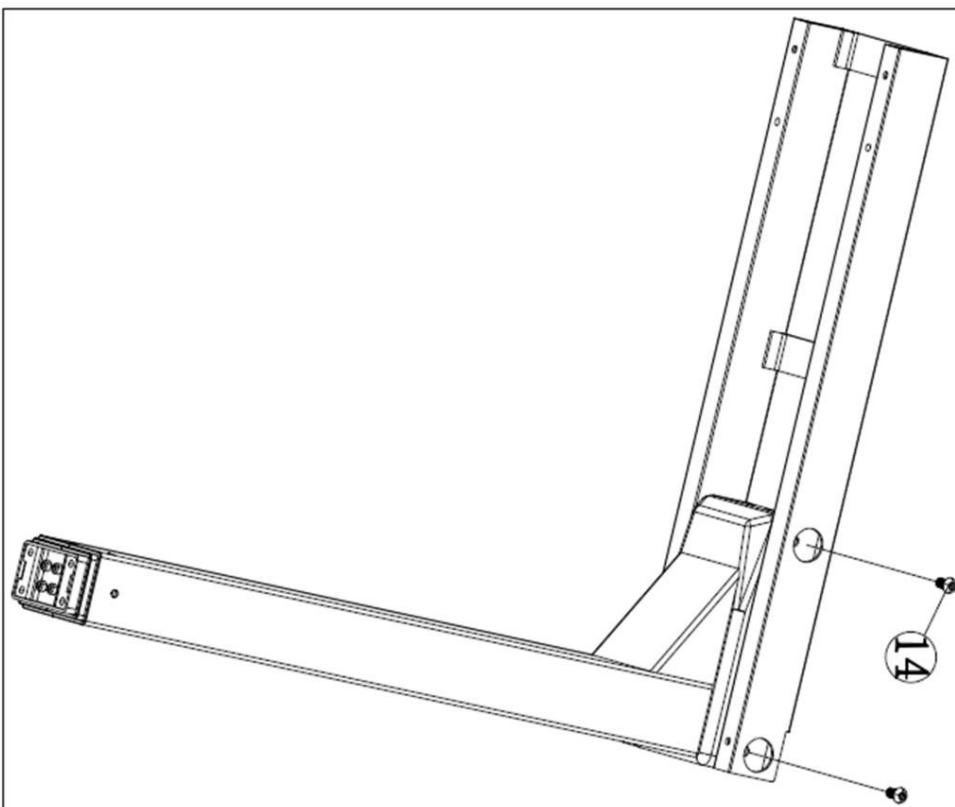
Part	Qty
1.Block Rubber	12
3.Central Frame	1
5.Frame End-CB	2
7.Center Rail	4
9. Leg	3
11.ST5*16 Wood Screw	2
13.M6*10 Machine Screw	20
15.M6*10 Machine Screw	35
17.Cable (0.8m)	3
19.Handset	1

Part	Qty
2.Frame End	1
4.Side Bracket	3
6.Foot	3
8.Caster	6
10.Cable Clip	16
12.ST5*20 Wood Screw	12
14.M6*14 Machine Screw	24
16.Control Box	1
18.Power Cord	1

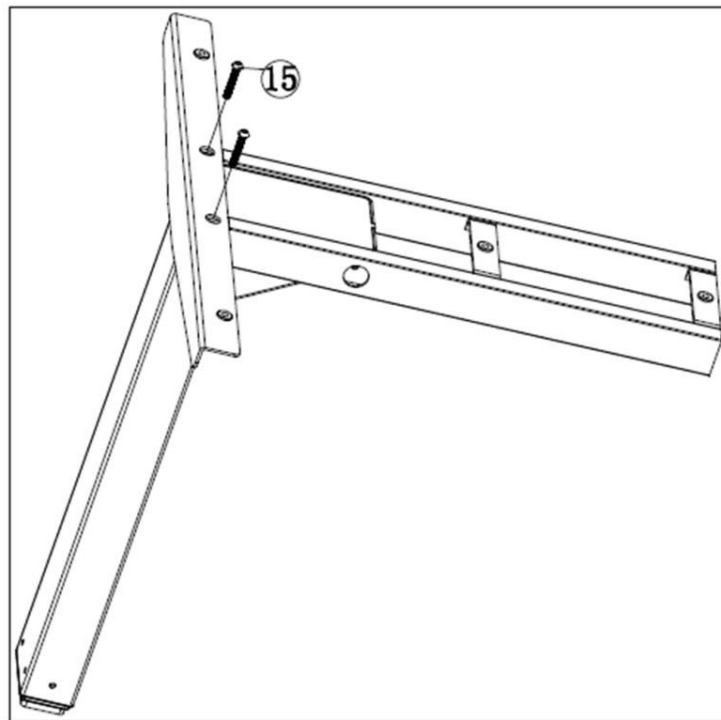
Step 1: Place one leg (part 9) with one Frame End-CB (part 5).



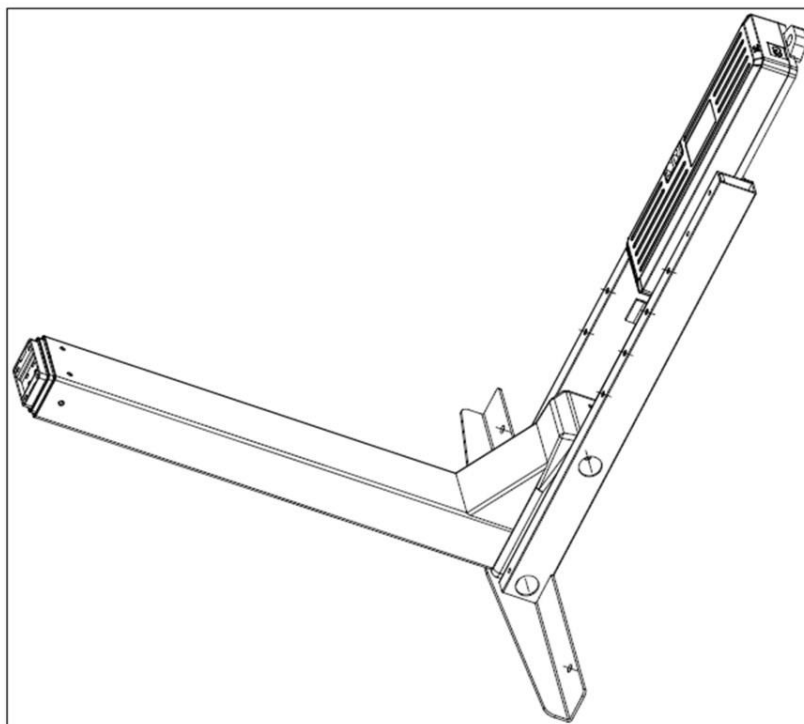
Step 2. Using M6\*14 Machine Screw(part 14) to fix the leg with Frame End-CB



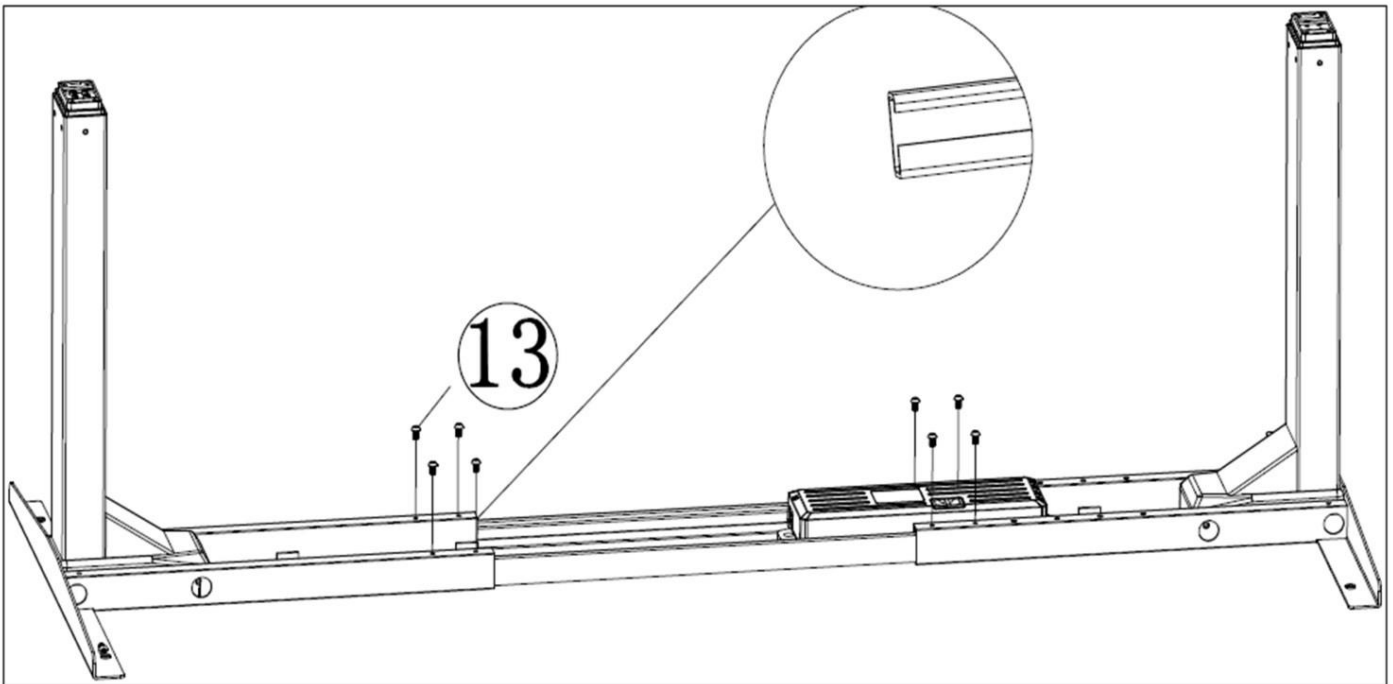
Step3. Using the M6 \* 10 Machine Screw to fix the Side Bracket with the leg&Frame End-CB.



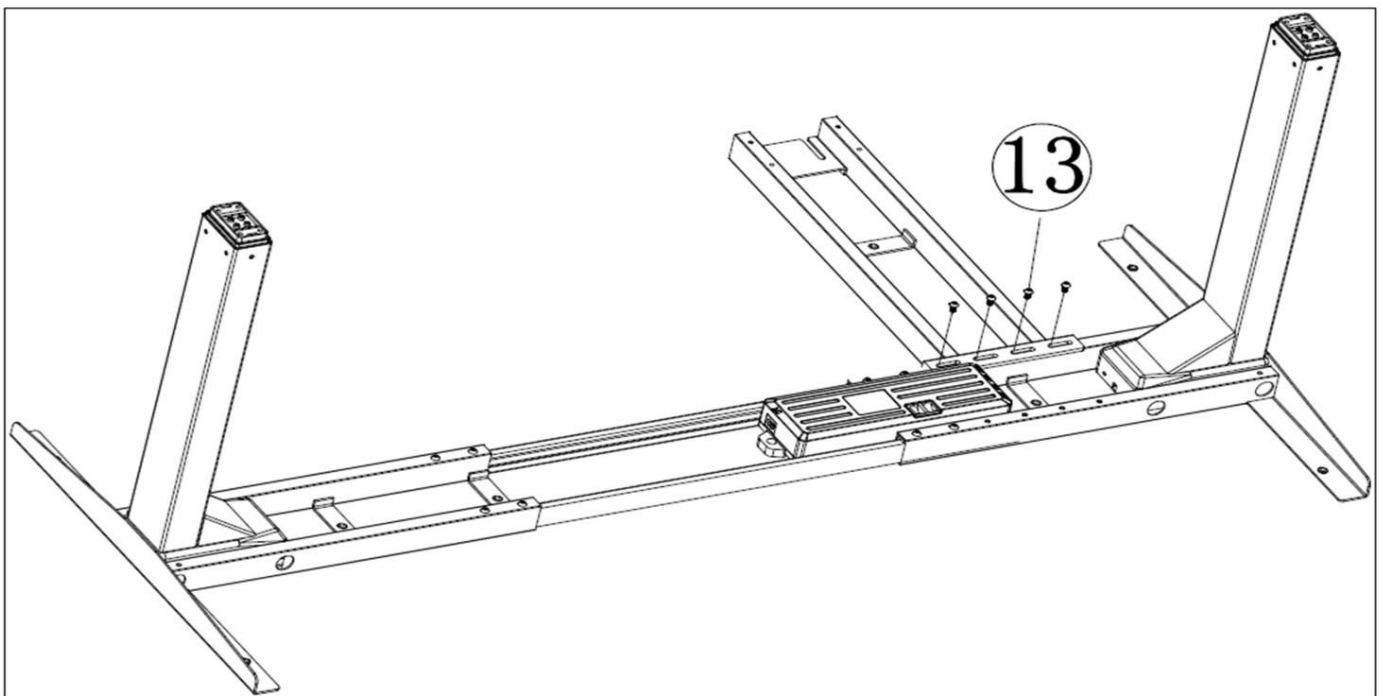
Step 4. Fix the Control Box into Frame End-CB.



Step 5. Repeat the Step 1 ~ Step 3 to fix another 2 legs and frame ends.  
Slide the two Center Rail(Part 7) into the two Frame End(Part 2 and Part 5)  
The slots face inward and the slot is closer to the top edge.  
Use M6\*10 Machine Screws(Part 13) to fix each side.

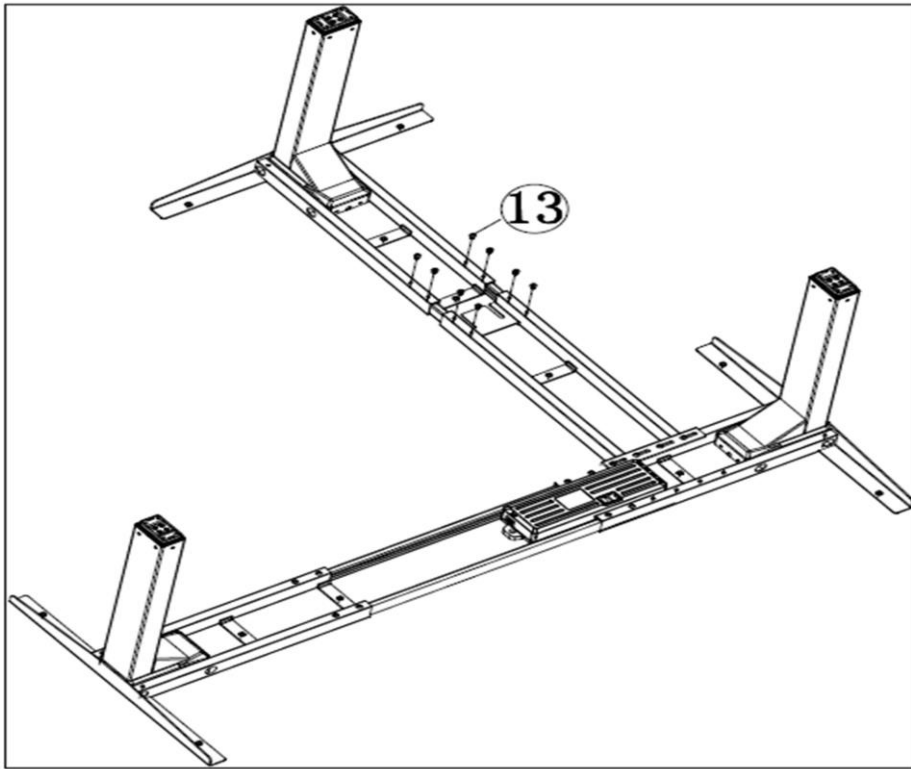


Step 6. Also use the M6\*10 Machine Screw (Part 13) to fix the 3rd Central Frame. (Part 3).

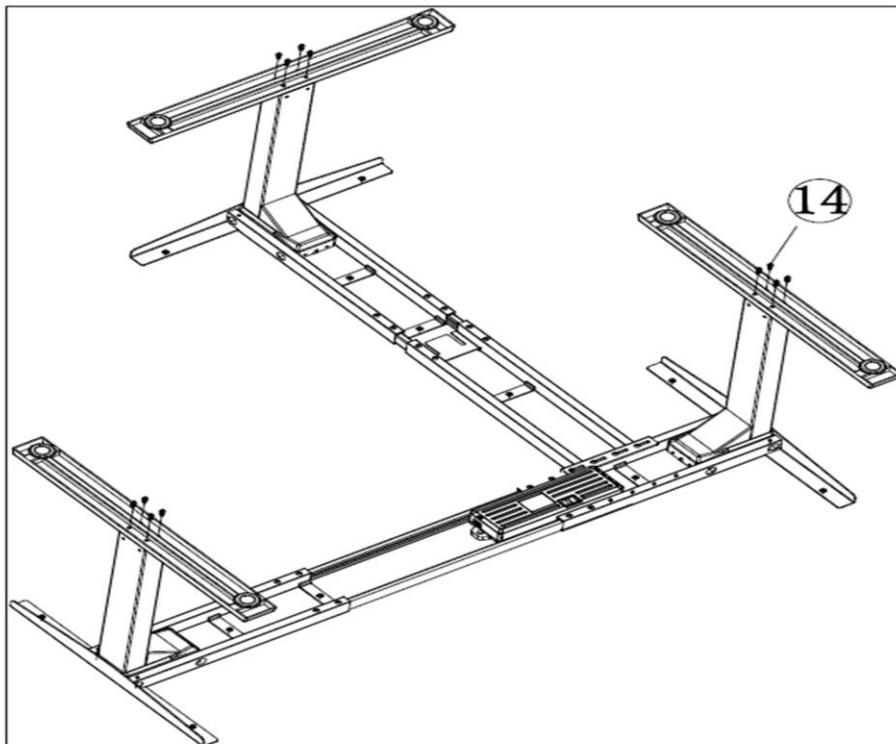




Step7. Use M6\*10 Machine Screw (Part 13) to fix the Central Frame (Part 3) on another side.





Step 8. Use the M6\*14 Machine Screw (Part 14) to fix the foot with the legs.



## ASSEMBLY

- 10 Turn the assembled desk right-side up. With at least two people, grab the DESK BASE (not the desktop) and turn the desk right-side up. Adjust the pre-installed glides on the Feet (part 2) as needed.
- 11 Plug the Power Cord (part 18) into a 110v outlet.

## USE

 Make sure no obstacles are in the desk's path.  Make sure the desktop is not touching any walls.  
Make sure all cords are appropriate length to accommodate the change in height.

IMPORTANT: You must RESET the desk prior to use.

RESET PROCEDURE: Press and hold the DOWN button on the Handset (part 17) until the desk reaches its lowest height. Release the DOWN button. Press and hold the DOWN button again until the LED display reads "RST" or about 10 seconds on non-LED handset models. Release the DOWN button. Press and hold the DOWN button again until the desk lowers a little bit more, slightly rises and stops. Release the DOWN button. Your desk is now ready to use.

The desk base can be adjusted by pressing and holding either the UP or DOWN button until the desired height is reached.

To program up to four presets (on some models): Use the up/down buttons to find a desired height, then press "M" followed by a number 1 - 4.

CAUTION: Once a preset button is pushed, the desk will move to the programmed height (see caution box above).